



## **AXIS Flight School is an AF-COOL Affiliated School**

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Eligible Airmen can now obtain their  
USPA A/B/C/D Licenses through Air Force Funding

<https://afvec.langley.af.mil/afvec/Public/COOL/>

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This important addition to the Air Force Virtual Education Center will help airmen navigate through the various civilian credentialing opportunities that are available for their control/duty AFSCs. AF COOL provides a one-stop for Airmen to explore credentials recognized by the civilian community that can enhance airmen's current performance in their AF job as well help prepare for civilian employment.

**Step 1 – Search AFSC Related Credentials**

**Step 2 – Create Education Goal**

**Step 3 – Upload Supporting Documentation**

**Step 4 – Start a Funding Request**

**Step 5 – AF COOL Approval Process**

**Step 6 – Study and Take Exam**

If you have any questions, please contact the Air Force COOL program office at DSN 749-5115, COM 334-649-5115, or email at [CCAF.cool@us.af.mil](mailto:CCAF.cool@us.af.mil)



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### Basic Airmen Eligibility Criteria (as of July 2018)

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The AF COOL is a Total Force Enlisted program. It includes all enlisted AFSCs for RegAF, AFRES, and ANG. Funding will be provided for RegAF, AFRES, and ANG members on Title 10 or Title 32 (502F) active duty orders. Funding will not exceed a maximum of **\$4,500** per lifetime per Airman.

Enlisted RegAF, AFRES, and ANG component members participating in the Air Force COOL program must meet the following eligibility requirements:

- Possess a 5 skill level in their Primary Air Force Specialty Code (PAFSC) that is associated to the assigned Control AFSC to which the credential is mapped.
- Have an Unfavorable Information File (UIF), are on a Control Roster, have failed their most recent Physical Fitness test or are overdue, and/or have a current referral EPR at the time of application for AF COOL are ineligible.
- Have a profile in AFVEC with an approved credentialing goal.
- Enlisted members must complete the **entire credential** while on active duty status and obtain supervisor approval.

Although the AF COOL program has transformed to allow Airmen to obtain unlimited credentials and licensures with their **\$4,500** cap, eligible Airmen may attain only one credential at a time per category, i.e., Control AFSC/Leadership, at AF expense. The AF will pay for the exam(s), prep courses, books, study materials, admin fees, and recertification fees necessary for that one credential. **Once approved by the supervisor, and the member has uploaded supporting documentation into the educational goal (i.e., program invoice, applications, etc.), the member will then create a separate funding request for each item – exams and/or study materials – and ensure the request matches the provided invoice.** Senior NCOs (E-7 through E-9) may also be eligible for leadership and management credentials. The maximum allowable lifetime benefit per Airman is **\$4,500**. This includes the Senior NCO leadership credential(s) and any recertification(s) (if applicable and with certain restrictions). Some exams may be very expensive while others are relatively cost-effective. Regardless of the cost, Airmen may only complete one AFSC-related credential at a time and, if eligible, one leadership credential. (NOTE: recertifications are paid by AF COOL **only** if the initial certification was also paid for with AF COOL funding).

Airmen cannot choose another certification until their grades for previously taken exam(s), pass or fail, have been submitted. It is imperative that Airmen choose a credential wisely and prepare for the exam. **Members who fail to submit their grades within 120 days of test completion may be responsible for recoupment of some or all funds – as of FY18). For more information, consult with your AF COOL Credentialing Program Office (CPO) at the contact information listed below.**